

CA-PMM**Project Name:** Real ID - Web Site Infrastructure**OCIO Project #:** #2740-184**Department:** Motor Vehicles**Reporting Period:** From: To:**Team Member to Project
Manager****Current Task Summary**

Task or Deliverable	Scheduled Completion Date	Actual Completion Date	Issues?
Accomplished this week			
Planned/Scheduled Completion in Next Two Weeks			
Status Summary	Yes/No	Explanation	
Will all assigned tasks be accomplished by their due date?			
Are there any planned tasks that won't be completed?			
Are there problems which affect your ability to accomplish assigned tasks?			
Do you plan to take time off that is not currently scheduled?			

Status of Assigned Issues

Issue Number	Description	Due Date	Status
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Team Member to Project Manager

CA-PMM**Project Name:** Real ID - Web Site Infrastructure**OCIO Project #:** #2740-184**Department:** Motor Vehicles**Reporting Period:** From: 6/1/09 To: 6/30/09**Project Manager to Sponsor****Current Status Report**

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on schedule?	No	Slippage on project schedule due to vendor resource constraints, see #9 for additional detail	Scheduled task finish dates are being changed weekly and pushing out go live date	Vendor needs to augment project with additional resources
2. Were any key milestones or deliverables rescheduled?	Yes	Differences between DMV and Vendor in interpretation of requirements for deliverables	End date "Go Live date" is within current approved SPR range, but could be impacted if scope issues aren't resolved.	Resolve requirements differences (in progress)
3. Was work done that was not planned?	No	N/A	N/A	N/A
4. Were there any changes to scope?	No	N/A	N/A	N/A
5. Were tasks added that were not originally estimated?	No	N/A	N/A	N/A
6. Were any tasks or milestones removed?	No	N/A	N/A	N/A
7. Were any scheduled tasks not started?	Yes	Peer code reviews are not occurring as scheduled due to vendor developers leaving project	instead of weekly code reviews, code reviews are now occurring fortnightly	adjust schedule to reflect new finish dates

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8. Are there any new major issues?	No	N/A	N/A	N/A
9. Are there any staffing problems?	Yes	In April, Vendor declared Chapter 11 Bankruptcy	Resources leaving project faster than Vendor can replace them	A new Vendor needs to purchase the contract and augment WSI Project

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Questions	Yes/No	Impact	Action Required
1. Will upcoming critical path milestones or deliverables be delayed?	Yes	End date "Go Live date" is within current approved SPR range, but could be impacted if scope issues aren't resolved.	Resolve requirements differences (in progress)
2. Do any key milestones or deliverables need to be rescheduled?	Yes	Deliverable issues are on the critical path and are pushing out go live date	Vendor is preparing a document for issue resolution
3. Is there any unplanned work that needs to be done?	No	N/A	N/A
4. Are there any expected or recommended changes to scope?	Yes	Contract/Schedule if requirements issues not resolved	Amend Contract
5. Are there any tasks not originally estimated that will need to be added?	No	N/A	N/A
6. Are there any tasks or milestones that should be removed from the plan?	No	N/A	N/A
7. Are there any scheduled tasks whose start will likely be delayed?	Yes	Requirement issues will delay the design and build phase of the project	Issues to be resolved between DMV and Vendor

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8. Are any major new issues foreseeable?	Yes	Development of code	Delay in Code Reviews/Schedule slippage/resolve review methodology
9. Are any staffing problems anticipated?	Yes	Resources leaving project faster than Vendor can replace them	A new Vendor needs to purchase the contract and augment WSI Project

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Current Status and Accomplishments:

*Describe deliverables completed and milestones met during **this reporting period**.*

Project Milestones:

List key milestones and their dates from the project schedule.

Milestone	Target Date	Forecast Date	Status	Cause & Impact to Implementation Date	Date Completed
Design	1/19/09	10/29/09	Delayed	Disagreement on requirements could cause a delay in end date	
Develop (Build)	3/5/09	3/2/10	Delayed	Disagreement on requirements could cause a delay in end date	
Testing & Acceptance and Implementation	2/26/10	6/25/10	Delayed	Disagreement on requirements could cause a delay in end date	

Variances

Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule		X		Resolve Requirements Interpretations
Milestones			X	Resolve Requirements Interpretations
Deliverables			X	Resolve Requirements Interpretations

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Resources		X		A new Vendor needs to purchase the contract and augment WSI Project
OneTime Cost	X			NA
Continuing Cost	NA			Not yet begun

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Summary Milestones and Highlights

Project Milestones: <i>List key milestones and their dates from the project schedule. Explain in issues section if a milestone's status is behind.</i>					
Milestone	Target Date	Forecast Date	Status	If Delayed, Impact to Implementation Date	Date Completed
Design	1/19/09	10/29/09	Delayed	Disagreement on requirements could cause a delay in end date	
Develop (Build)	3/5/09	3/2/10	Delayed	Disagreement on requirements could cause a delay in end date	
Testing & Acceptance and Implementation	2/26/10	6/25/10	Delayed	Disagreement on requirements could cause a delay in end date	

Variances Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance". <i>* Priority of schedule, scope, budget, and quality from Final Ranking established in the Priority Analysis</i>				
	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule		X		Resolve Requirements Interpretations
Milestones			X	Resolve Requirements Interpretations
Deliverables			X	Resolve Requirements Interpretations
Resources		X		A new Vendor needs to purchase the contract and augment WSI Project

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One Time Cost	X			NA
Continuing Cost	NA			Not yet begun

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Committee****Monitoring Vital Signs Scorecard**

Vital Sign	Variance	Value	Your Score	Score Justification
1. Customer Buy-In	High Degree of Buy-In	0	1	Internal customer buy-in is high, but external customer buy-in has not been assessed.
	Medium Degree of Buy-In	1		
	Low Degree of Buy-In	2		
2. Technology Viability	Strong Viability	0	0	New solution utilizes industry standard products and best practices and will establish a framework that DMV can expand in future.
	Medium Viability	1		
	Weak Viability	2		
3. Status of the Critical Path (delay)	<5%	0	1	As a result of the BE bankruptcy, BE resources have been leaving the project which has caused delays with the critical path.
	5% to 10%	1		
	>10%	2		
4. Cost-to-Date vs. Estimated Cost-to-Date (higher)	<5%	0	0	As this is a fixed price contract, cost-to-date vs estimated are not tracked in that manner. Cost are tracked and measured with each deliverable against the total budgeted amount.
	5% to 10%	1		
	>10%	2		
5. High-Probability, High-Impact Risks	0 to 3	0	0	Risks are monitored, tracked and updated weekly. At this point no high probability / high impact risks have been identified.
	4 to 6	1		
	>6	2		
6. Unresolved Issues	On time	0		DMV has identified several issues that have yet to be resolved with
	Late with no impact	1		

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6. Unresolved issues (on time resolution)	Late impacting the critical path	2	2	that have yet to be resolved with BE. Resolution to issues are being hampered due to the uncertainty of the bankruptcy.
7. Sponsorship Commitment	Fully engaged	0	0	Sponsors are fully engaged and are actively participating. Communications with project managers occurs daily .
	Partially engaged	1		
	Inadequate engagement	2		
8. Strategy Alignment	Strong alignment	0	0	The project will provide an infrastructure to rapidly deploy additional services to DMV customers which is in alignment with Strategic Plan.
	Partial alignment	1		
	Weak or no alignment	2		
9. Value-to-Business	Strong	0	0	The project will provide an infrastructure to rapidly deploy additional services to DMV customers and will reduce the need for customers to conduct business in a field office.
	Medium	1		
	Weak	2		

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10. Vendor Viability (provide rationale for the rating in the field following the scorecard)	Strong	0	2	Vendor declared Chapter 11 bankruptcy.
	Medium	1		
	Weak	2		
11. Milestone Hit Rate (rate of achievement as planned)	>90% on time	0	2	As a result of the bankruptcy, vendor resources are constrained which has caused milestones to be missed.
	80-90% on time	1		
	<80% on time	2		
12. Deliverable Hit Rate (rate of production as planned)	>90% on time	0	2	Vendor resource constraints. Covered in weekly schedule management meetings.
	80-90% on time	1		
	<80% on time	2		
13. Actual vs. Planned Resources	>90% assigned and available	0	2	The project is experiencing vendor resources leaving. The vendor has not been able to replace them in a timely manner.
	80-90% assigned and available	1		
	<80% assigned and available	2		
14. Overtime Utilization (% of effort that is overtime)	<15%	0	0	No overtime approved for WSI
	15-25%	1		
	>25%	2		
15. Team Effectiveness	Highly Effective	0	0	With the uncertainty caused by the bankruptcy, the DMV and BE teams are working collaboratively as best they can.
	Moderately Effective	1		
	Ineffective	2		
Total			12	Y

Green = 0 - 8

Yellow = 9 - 19

Red = 20+

Vendor Viability Rating Rationale

BearingPoint is actively looking for a new vendor to purchase the WSI project due to declaration of Chapter 11 bankruptcy. This should resolve resource

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contention and late tasks on the integrated project schedule.